



# RESIDENTIAL CONSTRUCTION PERMIT APPLICATION

Building and Site Information			
Project address:			
Map & tax lot #:			
Subdivision:	Addition:	Lot:	Block:
Owner name:			
Owner phone:	Owner email address:		
Owner address:			
City	State	Zip code	
Select one of the following descriptions: <input type="checkbox"/> New single unit dwelling <input type="checkbox"/> New Accessory Dwelling Unit (ADU) <input type="checkbox"/> Manufactured home <input type="checkbox"/> Accessory structure		<input type="checkbox"/> Addition/alteration <input type="checkbox"/> Same as plan Reference permit # _____ <input type="checkbox"/> Other _____	
		Middle Housing: <input type="checkbox"/> New duplex <input type="checkbox"/> New triplex/fourplex <input type="checkbox"/> New townhouse <input type="checkbox"/> Cottage Cluster <input type="checkbox"/> Convert/Alter existing unit to Middle Housing Code Standards	
Project Description			
Value of all work:	New square footage:	<input type="checkbox"/> Existing structures to remain on site	
Scope of work description:			
Primary Contact Person			
The primary contact is the person who receives all communication and emails. For eBuild projects, the primary contact needs to be added as a Partner to your project so that they will receive all communications and emails regarding this project. You can add members to your project through the Manage page in eBuild.			
Name (please print):		Primary phone:	
Company:		Alternate phone:	
Address:			
City	State	Zip code	
E-mail:			
Contractor Information			
<b>General Contractor</b>		<b>Electrical Contractor</b>	
Contact name:		Contact name:	
Company name:		Company name:	
Phone:	Email:	Phone:	Email:
CCB#:		CCB/BCD#:	
<b>Mechanical Contractor</b>		<b>Plumbing Contractor</b>	
Contact name:		Contact name:	
Company name:		Company name:	
Phone:	Email:	Phone:	Email:
CCB#:		CCB/BCD#:	

If there are questions regarding the submittal requirements for your project, please review the [residential checklist](#). Please complete the following questions regarding your project.

If you are removing trees on private property, how many trees will you be removing? \_\_\_\_\_

What is the stormwater destination? \_\_\_\_\_  Existing  
 (weep holes in curb, on-site system, etc.) For more info, [Stormwater Management Manual Chapter. 1](#)  Proposed

Will the project disturb one or more acres of land during one or more phases of development (include all contiguous parcels of land under the same ownership)? Yes No

Are there known or potential contaminated soils on-site? Yes No

Will you disturb more than 5,000 cubic feet of material during one or more phases of development? Yes No

Should temporary electrical be included in this permit? Yes No

*For additions/alterations only*  
 # of panels or feeders (new or relocated) \_\_\_\_\_ # of branch circuits (new or altered) \_\_\_\_\_  
 # of plumbing fixtures \_\_\_\_\_ new \_\_\_\_\_ relocated \_\_\_\_\_ abandoned

*New construction and additions:* Provide a completed [Residential Energy Additional Measure Selection](#) form.  
 Additional Energy Measure being used is \_\_\_\_\_

**Mechanical Equipment** – Please indicate the type and quantity of mechanical equipment included in this project.

Mechanical Non-Fuel Burning		Mechanical Fuel Burning Appliances	
	Electric water heater		Gas water heater
	Kitchen range hood		Forced air gas furnace
	Clothes dryer exhaust		Wood / pellet stove – free standing
	Bathroom exhaust fan		Wood / pellet stove - insert
	Utility room exhaust fan		Gas fireplace – free standing
			Gas fireplace – insert
Other Heat Systems		Other Equipment Electrical	
	Electric wall heaters		Electric furnace / electric heat pump
	Radiant floor heater - electric		Central air w/ outdoor condensing unit
	Radiant floor heater - hydronic		Ductless mini split w/ outdoor condensing unit
	Electric baseboard heater		
	Other: _____	Is gas piping included in your project? Yes No	

**Manufactured Home Setup**

Make \_\_\_\_\_ Year \_\_\_\_\_  
 Electric meter location: Home Garage Carport Pole Service Existing  
 Temporary electrical permit required as part of this permit? Yes No  
 Systems added to the home after leaving manufacturer: \_\_\_\_\_

**Contractor Notification**

All contractors and subcontractors are required to be licensed with the Oregon Construction Contractors Board under ORS 701 and may be required to be licensed in the jurisdiction in which work is being performed. If the applicant is exempt from licensing, the following reasons apply:

**Additional Project Information**

\_\_\_\_\_

**Acknowledgement**

I certify that all information contained in this application is accurate to the best of my knowledge and that a complete set of construction documents has been included with my application.