



COMMERCIAL EROSION PREVENTION PERMIT APPLICATION

Building and Site Information		
Project Address:		
Map & Tax Lot #:		
Description of Work:		
More information about sensitive areas and known or suspected contaminated soils can be found through Eugene Maps . For more information, please visit the erosion prevention program website .		
Size of Project site (Square feet)	Area of Disturbance (Square feet)	
<i>If yes to any of the following an erosion permit is required:</i>		
1. Will the project disturb one or more acres of land during one or more phases of development (include all contiguous parcels of land under same ownership)?	Yes	No
2. Will construction activity disturb more than 5,000 cubic feet of material during one or more phases of development?	Yes	No
3. Are there known or suspected contaminated soils on site?	Yes	No
4. Is the project site in a designated " Sensitive Area "? and Will there be ground-disturbing activity that exceeds 500 square feet for sites on steep slopes, sensitive soil, or directly draining to natural resource area or stormwater facility?	Yes	No
5. Does the project directly discharge to a stormwater quality facility or open waterway or natural resource area (such as ditch, rain garden, etc.)?	Yes	No
Applicant/Primary Contact Person		
Name (please print):	Phone:	
Email:	Cell Phone (after hours):	
Address:		
City:	State:	Zip:
Owner Application may be returned if this section is incomplete		
Name (please print):	Phone:	
Email:	Cell Phone:	
Address:		
City:	State:	Zip:
Designer		
Name:	Phone:	
Firm or Company Name:		
Email:		
Certified in the State of Oregon as (check one):		
<input type="checkbox"/> Professional Civil Engineer	<input type="checkbox"/> Landscape Architect	<input type="checkbox"/> Architect
<input type="checkbox"/> Geologist	<input type="checkbox"/> C.P.E.S.C.	
License #:		Expiration Date:
Site Contact Responsible party for implementation and maintenance of Best Management Practices (BMPs)		
Name (please print):	Phone:	
Email:	CCB:	Cell Phone:
Qualifications:		
No other building permit shall be issued for the site until the erosion permit is issued and the initial inspection has been approved.		

I understand the owner of the property is responsible for compliance with the outcomes. I, being the owner or agent of the owner, have read and understand the outcomes expected from the erosion prevention program. Also, I understand that non-compliance with the outcomes could cause delays in the permitting process of this construction activity, stop work orders, and other penalties.

Printed Name: _____

Signature of Owner or Representative: _____ Date: _____

Construction Site Management Plan (CSMP) Submittal Requirements

At a minimum, the CSMP shall address the following factors. Please use the list below to ensure all required information is included on your plans. If an item is not applicable to your project, please indicate this as a note on your plans. Additionally, please provide a complete legend defining the line work and shading used on the plans.

Site development drawing(s) containing the following (at a standard engineering or architect scale, such as 1"=40'):

1. Site location and vicinity map
2. On-site elevations (existing and proposed contours with labels)
3. Soil types and areas subject to flooding or landslides
4. Property boundaries with dimensions
5. Existing site conditions (e.g. buildings, roads, water features, easements, etc.)
6. Existing vegetation type and trees both private and public
7. Conservation and preservation areas, such as Goal 5 resource areas and any related setbacks, wetlands, waterways, and other protected natural resources.
8. Limits of disturbance for ground disturbing activities. Delineate areas where ground clearing, grading, cut or fill or other ground disturbing activities will occur.
9. Existing and proposed stormwater system (e.g. catch basins, area drains, etc.) including both mechanical and vegetative stormwater management facilities, if any.
10. Materials and equipment staging areas
11. City of Eugene CSMP General Notes
12. Standard drawings from ODOT, City of Eugene, or approved equivalent for proposed Best Management Practices (BMP's)

Identify BMP's that are to be implemented:

13. Stabilized vehicle access (all vehicle use areas on site)
14. Location(s) of all construction entrance/exits
15. Location and design of vehicle wheel wash (if applicable)
16. Measures which will be installed and maintained to physically protect areas where ground disturbance is prohibited (e.g. wetlands, riparian areas, trees, waterways, etc.).
17. Erosion prevention and sediment control BMP's.
 - a. Temp and permanent stabilization
 - b. Perimeter control (e.g. sediment fence, check dams, mulch berm, etc.)
18. Locations and methods of containment for the following:
 - c. Concrete washout area
 - d. Containment area to wash/dispose of paints, plasters, and other construction related contaminants (if applicable).
 - e. Stockpiles
 - f. Debris and garbage
 - g. Hazardous materials, such as but not limited to paints, gasoline, and concrete curing agents (A containment device and/or structure for accidental spills shall have enough capacity to capture a minimum of 110 percent of the product's largest container or 10 percent of the total volume of product stored, whichever is larger).
19. Measures to protect existing and proposed storm drainage facilities, such as but not limited to catch basins, curb inlets, area drains, and vegetated stormwater facilities (if any).
20. Location dimensions and vegetation types for proposed vegetative buffers.

Provide a detailed construction schedule which includes phasing of all site BMP's:

21. Type of BMP with a date of installation and removal.
22. Identification of wet weather BMPs (October 15 – April 30)